

# Privacy Policy

There are many different ways you can use our service, for instance login in Timekettle official website to purchase our products and use our products and services. When you share information with us (for example by creating a Timekettle Account), we can make better service for you, for example by showing you more relevant product updates and ads, helping you connect with people or making sharing with others quicker and easier. Therefore, we want you to be clear how we' re using information and the ways in which you can protect your privacy.

Our Privacy Policy explains:

1. What information we collect.
2. How we collect and use that information.
3. The choices we offer, including how to access and update information.
4. Information security and sharing, and the application and changes of this Privacy Policy.

## Information we collect

We will collect two types of your information: Personal Information (Personal Information means the data which can uniquely identify or connect with someone) and Non-personal Information (means the data which is irrelevant to a particular person). If we combine Personal Information with Non-personal Information,

during the combination period, such information will be deemed as Personal Information.

## **How we collect and use information**

### **Collection and Use of Personal Information**

When you interactive with Shenzhen Timekettle Technologies.,Ltd (herein after as " Timekettle" or "us" ) and its affiliates, you may be required to provide your personal information as necessary approval before using our products and services. Such personal information may be gathered with other information to promote our products or services.

The following are types of information which we may collect and examples how we use such information.

### **The collection of Personal Information**

1. When you create Timekettle Account, download or update Timekettle software, register in Timekettle Phone Online Store, take part in online surveys or other activities held by Timekettle Inc., we' ll ask for your personal information, including but not limited your name, telephone number, E-mail address, mail address and so on.

2. When you purchase Timekettle products or services, we'll collect relevant personal information, including but not limited to: delivery information, bank account, credit card information, bill address, credit check and other financial information, contact or communication records.
3. When you use Timekettle products to share information with your family and friends, to send messages and products or invite other person through Timekettle BBS, we will collect the information which you provide and is relevant with such people, for example name, mail address and telephone number and so on.

### **The use of Personal Information**

1. Timekettle will strictly comply with this Privacy Policy and the updates hereof when using your Personal Information. Your Personal Information will be solely used for purposes which you are consent before collection, except as contemplated hereby, we will ask for your consent before we use such information for other purposes.
2. The Personal Information will be used for providing Timekettle products and services, dealing with your orders or performing the contracts between you and Timekettle, in order to ensure the safety and function of our products and services, verify your identity or prevent and call for fraud or any other kind of improper use.

3. The Personal Information will be used for developing our products and services, however, in most cases we will solely use comprehensive information and statistical information for such purpose.
4. The Personal Information will be used for communication, for example, we will notice you the updates and releases of Timekettle products and services first time.
5. The Personal Information will be used for product personalized design, and we will provide services more intimately. For example, we will recommend and display the personal-design contents and ads in our service, or use such information for research purpose.
6. When you participate in lottery draw, competitions or other similar activities held by Timekettle, we will use your Personal Information to manage such activities.
7. Your mobile user identification information, mobile device unique identification and the location information will be used for activating your after-service and specific software licenses, and we may ask you for investigation. We will use such information to promote our products or to analyze the efficiency of our business. But we won't use such information to track your location.

### **The collection and use of Non-personal Information**

In the meantime, in order to operate and promote technologies and services of Timekettle, Timekettle will collect and use your Non-personal Information. Such

information will be helpful for better user experience and the development of Timekettle service.

The following are the cases in which we may collect and use your Non-personal Information.

### **The collection of Non-personal Information**

1. When you create Timekettle account, download Timekettle software and its updates, register in Timekettle Phone Online Store, take part in online surveys or other activities held by Timekettle Inc., we will collect your information such as profession, language, postcode, area code and the time zone where Timekettle products were used.
2. Information relevant with usage habits and problem discovery—when you take part in Timekettle “User Experience Improvement Plan” , we will anonymously calculate your usage of products functions when needed, in order to collect your habits information with respect to usage of Timekettle official website, products and services.
3. Location Information—when you use location-based programs provided by Timekettle, we will collect your location information. For instance, when you use location-based search, ads, weather function or search in a map, your location information may be send to Timekettle, in order to provide you with proper contents.

4. The collection of Cookies and other technologies information—Timekettle websites, online services, interactive applications, E-mail messages and ads may use Cookies and other technologies (such as pixel label and website beacon) to collect and store your Non-personal Information.
5. Log Information—when you visit Timekettle server, we will automatically store such log information. Such server log information may include: IP address, browser type, browser language, referral URL, operating system, date/time stamp and click-stream data.

### **The use of Non-personal Information**

1. The Non-personal information which we collect, such as profession, language, postcode, area code and time zone where Timekettle products being used, will be helpful for us to know users behaviors, improving our products, services and ads.
2. We will analyze the data from Timekettle “User Experience Improvement Plan” to continuously improve the operating experience, operating performance, fixed problem and develop function designs of our products and services.
3. We will use information collected by Cookies or other technologies (such as pixel label) to provide you with better user experience, and to promote our overall service quality. For example, by means of storing your language preference settings, we will show our service in your preferred language. We will send you readable format E-mail by using pixel label, and be noticed if the E-mail is read. We will use such information to reduce, even stop, the E-mail delivery to you.

## **How users choose to provide information**

People have different privacy concerns, therefore, we will explicitly explain the ways by which we collect information, so you can choose how to accept information.

1. You are able to change your location settings in your device settings, for example, change or disable the location method or location server, or modify the accuracy of your location, in order to change the location information which you provide to Timekettle.
2. You are able to set browser as you need to block or accept Cookies, and you can delete Cookies at any time, or required notice if Cookies will be read in.

## **Accessing and updating your Personal Information**

Click <https://account.Timekettle.com> to log in your account, you are able to access and update your Personal Information. You are also able to delete part of Personal Information or ask us to do it, unless we have to keep that information for legal purposes.

Whenever you use our services, we aim to provide you with access to your personal information. If that information is wrong, we strive to give you ways to update it quickly or to delete it (unless we have to keep that information for legitimate business or legal purposes). When updating your personal information, we may ask you to verify your identity before we can act on your request.

We may reject requests that are unreasonably repetitive, require disproportionate technical effort, risk the privacy of others, or would be extremely impractical.

Where we can provide information access and correction, we will do so for free, except where it would require a disproportionate effort. We aim to maintain our services in a manner that protects information from accidental or malicious destruction. Because of this, after you delete information from our services, we may not immediately delete residual copies from our active servers and may not remove information from our backup systems.

We may reject requests that are unreasonably repetitive, require disproportionate technical effort, risk the privacy of others, or would be extremely impractical.

## **Sharing information with a third party**

Except the explicitly noted limited sharing hereby, we will strictly ensure the confidentiality of your Personal Information, and we won't share such information with a third party.

You are authorizing hereby, in the following cases, we are authorized to share your Personal Information with a third party without your consent:

1. To meet legal investigation, suit, enforcement or other mandatory provision request, we will share your Personal Information with a third party.
2. We provide personal information to our subsidiaries, affiliates or other trusted businesses or persons to process it for us, based on our instructions and in



compliance with our Privacy Policy and any other appropriate confidentiality and security measures.

3. If Timekettle is involved in a merger, acquisition or asset sale, we will continue to ensure the confidentiality of any personal information and give affected users notice before personal information is transferred.

For business purposes or in order to protect users, we may share Non-personally Information publicly and with our partners to show trends about the general use of our services.

## **Information security**

We work hard to protect our users from unauthorized access to or unauthorized alteration, disclosure or destruction of information we hold. Therefore, we have taken the following measures:

We encrypt many of our services using SSL.

We review our information collection, storage and processing practices, including physical security measures, to guard against unauthorized access to systems

We restrict access to personal information to Timekettle employees and agents who need to know that information in order to process it for us, and who are subject to strict contractual confidentiality obligations and may be disciplined or terminated if they fail to meet these obligations.

Your information security is so important to us. Therefore, we will continuously strive to protect your Personal Information security, and will take security measure such as encryption of storage and transmission, in order to protect your information from unauthorized access to or unauthorized alteration, disclosure or destruction. In the meantime, except the user himself, certain enciphered data is unable to visit.

## **The application of Privacy Policy**

Our Privacy Policy does not apply to products and services offered by a third party. Timekettle products and services may include third party products or services. When you use such products and services, they may collect your information, for this reason, we hereby advise you to read their privacy policy.

Our Privacy Policy does not apply to, after you clicking certain linking, information collection by other website.

## **Collection and use of children's Personal Information**

Timekettle suggests that children under 13 years of age get prior approval from their legal guardian before using Timekettle products and services. Timekettle will not collect children's Personal Information if we know the user a child, nor will we disclose such information to any third party. The Guardian shall have the right to reject Timekettle and its affiliates to collect his/her children's Personal Information, or request the deletion of such Personal Information. If we collect the

Personal Information of children under 13 years old, we will delete it as soon as we know.

## **The changes of Privacy Policy**

Our Privacy Policy may change from time to time. We will not reduce your rights under this Privacy Policy without your explicit consent, unless we provide you with an E-mail notice or site notice.